



ACE CREDIT FAQ's

Who is ACE?

The American Council on Education (ACE) is a membership organization that mobilizes the higher education community to shape effective public policy and foster innovative, high-quality practice. As the major coordinating body for the nation's colleges and universities, our strength lies in our diverse membership of more than 1,700 colleges and universities, related associations, and other organizations in America and abroad. ACE is the only major higher education association to represent all types of U.S. accredited, degree-granting institutions: two-year and four-year, public, and private. Our members educate two out of every three students in all accredited, degree-granting U.S. institutions.

What is ACE Credit?

The American Council on Education's College Credit Recommendation Service (CREDIT) connects workplace learning with colleges and universities by helping adults gain access to academic credit for formal courses and examinations taken outside the traditional classroom.

ACE's College Credit Recommendation Service (CREDIT®) reviews a wide variety of training programs from courses to examinations, including languages, certifications, and apprenticeship programs.

With over 35,000 programs evaluated, CREDIT is the national leader in the evaluation of education and training obtained outside the classroom.

Simple version: ACE's CREDIT program evaluates formal education courses and programs for college-level credit.

What types of reviews does ACE conduct?

ACE CREDIT issues several types of recommendations depending on the nature and purpose of your training educational program:

Examination Evaluation: The examination evaluation process assesses the content and technical properties of an examination. The content review determines whether an exam covers its subject in sufficient depth and evaluates the content for currency and validity. The technical review evaluates the psychometric properties of an exam to determine whether the exam is constructed using appropriate measurement and statistical practices.



Course Evaluation: Review of the content, scope, rigor, and assessments of training programs, apprenticeships, non-accredited general education courses, and other types of courses to determine alignment to post-secondary programs or competencies. Course evaluations may be conducted on-site or virtually.

The CREDIT Course Review is the most widely used course evaluation program and stresses academically sound methods. We have a thorough process that evaluates training programs, certifications, apprenticeships, and examinations to determine eligibility for college credit.

Our reviews are carried out by experienced college and university faculty who assess the content, scope and rigor of an organization's training programs, courses or examinations and make appropriate recommendations for comparable college credit.

What information is evaluated by ACE:

To arrive at the credit recommendation, team members consider several relevant factors including:

- Exam content and construct
- Emphasis on each of the content, skill and/or ability areas
- Level of difficulty
- Evidence of validity
- Reliability of information
- Testing procedures

What are the various levels of credit that can be awarded?

Credit recommendations for examinations are made in the following categories:

- Vocational certificate
- Lower division baccalaureate/associate degree
- Upper division baccalaureate degree
- Graduate degree



How is ACE Credit beneficial to NHA (National Healthcareer Association) and our clients?

It allows individuals who have completed an NHA certification exam or NHA learning resource to earn college credit for that work. That work will be captured in the form of an **ACE Credit Transcript** that works in the same way as a traditional college/university transcript. These credits can be/could be used to meet continuing education (Not for NHA Recertification) or career development requirements (for employers) or could potentially be transferred to another institution of higher learning and count towards completion of an associated degree. Please note that the evaluation and acceptance of transfer credit is always up to the incoming institution, and it is not a guarantee that transfer credit will be aligned or awarded.

Which NHA Certification Exams have been approved by ACE?

- Certified Clinical Medical Assistant (CCMA) – 2 semester hours, lower-division baccalaureate/associate degree category
- Certified Phlebotomy Technician (CPT) – 2 semester hours, lower-division baccalaureate/associate degree category
- Certified EKG Technician (CET) - 2 semester hours, lower-division baccalaureate/associate degree category
- Certified Patient Care Technician/Assistant (CPCT/A) - 1 semester hours, lower-division baccalaureate/associate degree category

Where do I find NHA courses or exams that have been approved by ACE?

[The ACE National Guide to College Credit for Workforce Training](#) - contains ACE credit recommendations for formal courses or examinations offered by various organizations, from businesses and unions to the government and military.

To view ACE approved NHA approved certifications – click [here](#).

Who is eligible to apply to receive ACE CREDIT?

ACE Credit applies to the following individuals who have successfully passed an exam listed below:

Certification Exam	Eligible Time Frame
Certified Clinical Medical Assistant (CCMA)	Jan. 1, 2020, to present
Certified Phlebotomy Technician (CPT)	Jan. 1, 2020, to present
Certified EKG Technician (CET)	June 1, 2022, to present
Certified Patient Care Technician/Assistant (CPCT/A)	June 1, 2022, to present



Note: ACE Credit eligibility is NOT retroactive prior to the listed period above. ACE exam approvals are good for a period of three years before they must be re-reviewed.

Who issues an ACE CREDIT Transcript?

ACE partners with Credly to issue an ACE CREDIT Transcript in the form of a digital badge. This may be confusing because NHA **does not** issue digital badges for any of our certification exams or learning resources. In this instance, the digital badge that Credly issues represents an ACE CREDIT Transcript that can be shared by individuals with other educational institutions.

What is the process for obtaining an ACE CREDIT Transcript from *Acclaim by Credly* identifying my ACE CREDIT?

Visit www.Credly.com to set up your account and get started.

The short sequence of the earner's experience is:

- One an individual successfully completes and earns an ACE approved exam, NHA will share/upload that data with ACE and Credly (each month).
- Once the data is uploaded and approved via Credly, the earner/individual receives an email.
 - The email will come from admin@youracclaim.com .
- The earner acts on the email and creates an account.
- The earner **MUST** act on the email and “accept” the badge.
 - If the earner clicks the "Accept your badge" button, they are asked to create an account.
- The earner must create an account via Credly.
- Once an account is created and an earner accepts their Credly badge (ACE Transcript) they can then share and/or order a transcript.
 - If an earner does not act on the first notification, there are 3 reminders sent via Credly: 1 day later, 4 days later, and finally 12 days (about 1 week 5 days) after issuance.

Does an earner/individual have to create an account?

Yes, because you cannot share a digital badge (ACE Transcript) unless you do have a Credly account with an email. It has to do with badge standards and the viewer's ability to verify that it was YOU (the earner) who earned the badge.



Do I have to make my information public?

Nope, you are free to make your profile or an individual badge private. However, private profiles and badges are not verifiable, so if you tell someone you have a certification, but it is private, that person cannot verify its authenticity.

Where should your earners go if they have questions that you cannot answer?

Visit <https://support.youracclaim.com/>

From this site, earners are invited to engage with our knowledge base. Or they can submit a ticket by using the Contact Us button.

Helpful ACE resources:

creditinfo@acenet.edu.

ACE Credit Marketing Toolkit - <https://www.acenet.edu/Documents/CREDIT-Promoting-Your-Recommendation-Service.pdf>

Earners can learn more about the platform and contact us at <https://support.youracclaim.com/>