



ACE CREDIT FAQ's

[Who is ACE?](#)

The American Council on Education (ACE) is a membership organization that mobilizes the higher education community to shape effective public policy and foster innovative, high-quality practice. As the major coordinating body for the nation's colleges and universities, our strength lies in our diverse membership of more than 1,700 colleges and universities, related associations, and other organizations in America and abroad. ACE is the only major higher education association to represent all types of U.S. accredited, degree-granting institutions: two-year and four-year, public, and private. Our members educate two out of every three students in all accredited, degree-granting U.S. institutions.

[What is ACE Credit?](#)

The American Council on Education's Learning Evaluations service (formally CREDIT) connects workplace learning with colleges and universities by helping adults gain access to academic credit for formal courses and examinations taken outside the traditional classroom.

ACE's Learning Evaluations service (formally CREDIT®) reviews a wide variety of training programs from courses to examinations, including languages, certifications, and apprenticeship programs.

With over 35,000 programs evaluated, ACE is the national leader in the evaluation of education and training obtained outside the classroom.

Simple version: ACE's Learning Evaluations program evaluates formal education courses and programs for college-level credit.

[What types of reviews does ACE conduct?](#)

ACE Learning Evaluation issues different types of recommendations depending on the nature and purpose of your training educational program:

Examination Evaluation: The examination evaluation process assesses the content and technical properties of an examination. The content review determines whether an exam covers its subject in sufficient depth and evaluates the content for currency and validity. The technical review evaluates the psychometric properties of an exam to determine whether the exam is constructed using appropriate measurement and statistical practices.

Course Evaluation: Review of the content, scope, rigor, and assessments of training programs, apprenticeships, non-accredited general education courses, and other types of courses to determine alignment to post-secondary programs or competencies. Course evaluations may be conducted on-site or virtually.

The ACE Course Review is the most widely used course evaluation program and stresses academically sound methods. We have a thorough process that closely evaluates training programs, certifications, apprenticeships, and examinations to determine eligibility for college credit.



ACE reviews are carried out by experienced college and university faculty who assess the content, scope and rigor of an organization's training programs, courses or examinations and make appropriate recommendations for comparable college credit.

What information is evaluated by ACE:

To arrive at the credit recommendation, ACE considers a number of relevant factors including:

- Exam content and construct
- Emphasis on each of the content, skill and/or ability areas
- Level of difficulty
- Evidence of validity
- Reliability of information
- Testing procedures

What are the different levels of credit that can be awarded?

Credit recommendations for examinations are made in the following categories:

- Vocational certificate
- Lower division baccalaureate/associate degree
- Upper division baccalaureate degree
- Graduate degree

How is ACE Learning Evaluations service beneficial to NHA and our clients?

It allows individuals who have passed an NHA certification exam or NHA learning resource to earn college credit for that work. That work will be captured in the form of an **ACE Credit Transcript** that works in the same way as a traditional college/university transcript. These credits can be/could be used to meet continuing education (**Not for NHA Recertification**) or career development requirements (for employers) or could potentially be transferred to another institution of higher learning and count towards completion of an associated degree. This can help certification holders in achieving career pathways and taking next steps towards successful employment or additional academic degree attainment.

- **Please note that the evaluation and acceptance of transfer credit is always up to the incoming institution, and it is not a guarantee that transfer credit will be aligned or awarded.**
- **The incoming institution will also decide which program(s) the credit could be applied towards AND how they will categorize the credit (i.e. general education, elective, etc.)**
- **Credits can only be considered or applied to current areas of studies, NOT past degrees, etc.**



Which NHA Certification Exams have been approved by ACE?

- Certified Clinical Medical Assistant (CCMA) – 2 semester hours, lower-division baccalaureate/associate degree category
- Certified Phlebotomy Technician (CPT) – 2 semester hours, lower-division baccalaureate/associate degree category
- Exam for the Certification of Pharmacy Technicians (ExCPT) – 2 hours, vocational category

Where do I find NHA courses or exams that have been approved by ACE?

[The ACE National Guide to College Credit for Workforce Training](#) - contains ACE credit recommendations for formal courses or examinations offered by various organizations, from businesses and unions to the government and military.

To view ACE approved NHA approved certifications – click [here](#).

Who is eligible to apply to receive credit through ACE?

Only certification holders that have successfully passed an NHA ACE approved exam (CCMA, CPT, ExCPT) from Jan. 1, 2020 to December 31, 2022 are eligible to access ACE credit. It is NOT retroactive prior to 2020. ACE exam approvals are good for three years as noted above.

If you earn an ACE credit transcript, you will have access to obtain your ACE transcript between now and December 31, 2022.

If you have earned more than one NHA ACE approved exam (stacked credentials), you will receive credit for each of the eligible, approved exams.

Example: Jane Smith passed her CCMA on 3/6/21 and her CPT on 5/20/21. Her transcript would show a total of 4 credits, 2 for each ACE approved exam.

Is there an age limit on eligibility for ACE credit?

No, if an individual met NHA's eligibility criteria to sit for an NHA certification exam and successfully passed (as listed above) during the approved time frame, they will have access to an ACE transcript.

Who issues an ACE Learning Evaluations Transcript?

ACE partners with Acclaim by Credly to issue an ACE Transcript.

You will receive an email from admin@credly.com with information on how to access your transcript.

Click [here](#) for more information on getting started with Credly.



Am I getting a badge or a transcript from ACE/Credly and does NHA offer digital badges for their other exams and/or resources?

Once validated, ACE issues an ACE Badge. The badge holds the key to ordering a transcript. This may be confusing because **NHA does not currently issue digital badges** for any of our certification exams or learning resources. Currently, we **only offer an ACE Badge that gives you access to your transcripts** for three of our certification exams but are working to gain ACE approval for additional exams and learning resources.

In this instance, the 'digital badge' that Credly issues is representing an ACE Transcript, showing college credit earned, that can be printed, sent, or shared by individuals with other educational institutions.

What is the process for obtaining an ACE Transcript from *Acclaim by Credly* identifying my ACE credit earned?

Visit www.Credly.com to set up your account and get started.

Once you determine eligibility, please follow the simple steps below to gain access to your ACE transcript:

1. An NHA learner successfully passes an ACE approved certification exam.
2. NHA issues a digital badge via Credly. The badge holds the key to ordering a transcript.
3. The earner receives an email from Credly (admin@credly.com)
4. The earner acts on the email and creates an account with Credly.
 - a. The earner must click the "Accept your transcript/badge" button.
5. The earner puts the badge to work by sharing and/or ordering a transcript. There is no charge to the earner for any of this.

Does an earner/individual have to create an account?

Yes, because you cannot share a digital badge (ACE Transcript) unless you have a Credly account with an email. It has to do with badge standards and the viewer's ability to verify that it was YOU (the earner) who earned the badge.

Do I have to make my information be public?

No, you are free to make your profile or an individual badge private. However, private profiles and badges are not verifiable, so if you tell someone you have a certification/badge/transcript, but it is private, that person cannot verify its authenticity.

Where should your earners go if they have questions?

Visit <https://support.credly.com/hc/en-us>



From this site, earners are invited to engage with our knowledge base. Or they can submit a ticket by using the Contact Us button.

Helpful ACE resources:

- creditinfo@acenet.edu.
- ACE Marketing Toolkit - <https://www.acenet.edu/Documents/CREDIT-Promoting-Your-Recommendation-Service.pdf>
- Earners can learn more about the platform and contact us at <https://support.credly.com/hc/en-us>