**Step 1:** From the home page, NHANOW.com, click on Login or Create Account.

**Step 2:** Choose Complete More CE from the left side of the screen.
- Renew Certification will allow you to view status
- My CE History will show all previously completed credits

**Step 3:** Complete More Courses will allow you to obtain credits. Click on View Content to review material and Take exam to complete the assessment.
- Some CE items now require a 70% score to obtain CE credit.
- The performance profile report will be displayed once the quiz is complete and you may print this report for your records.
**Step 4:** Once the required number of credits have been completed please click on Renew and Pay.

![Certification Renewal](image)

**Step 5:** To renew, make sure to choose the certification(s) and click Renew and Pay.

![RENEWAL SELECTION](image)

**Step 6:** Once you have verified the items in your cart choose Check out.

- Verify mailing information and click on Continue Checkout
- Fill in credit card information and click on Purchase Items
- **Print** this page for your Receipt
  
*Make all address updates in your NHA account.*

![Items in your Cart](image)

***For ExCPT renewal please see How to Recertify your ExCPT Certification***

For additional questions, please contact us via **Live Chat** at nhanow.com.