

Step 1: Log into your Candidate account at [NHANOW.com](https://nhanow.com).

- See **How to Create an NHA Account** if you need assistance creating an account. Make sure your account is linked with your current Institution.



Step 2: Select **Apply** on the left side of your page under Applications.

APPLICATIONS

My Applications

Apply

Step 3: Under **Choose an exam** select the certification type and making sure correct Institution is shown next to Current Institution.

- If the wrong institution is listed, click **Update Institution** to edit your account.

Choose an exam

Current Institution: NHA Demo [Update Institution](#)

Step 4: Read the **Attestation** and if applicable **Agree** to the terms at the bottom of the page.

- If you cannot agree to the terms you may not be eligible to sit for the exam.

Attestation

Agree

Disagree

Step 5: Choose exam section by clicking the exam date from the list of dates available and then click **Continue**.

Choose exam section



November 18, 2019

Continue

Step 6: Answer Prerequisite Questions then choose **Register for Another Exam** or **Checkout**.

Prerequisite Questions

Register for Another Exam

Checkout

Step 7: On the Checkout page verify your Basic/Billing information and then click the **Continue Checkout** tab at the bottom of the page.

Continue Checkout

Step 8: Provide payment type as needed and click **Purchase Items**.

- A confirmation email will be sent to the email address associated with this account.

Purchase Items